Moodle2 - How to add users to a course manually

1) In the settings box in your course page, click on "Users"

2) In the new menu that appears, click on "Enrolled Users"
3) In the new screen that opens, click "Enrol users"

4) Start typing in the name of the user you want to enroll in the search bar and hit "enter." (note you can change the role)

5) Click "Enrol" by the person you want to enroll. And you're done!